



Miami Valley Risk Management Association Presents:

PUBLIC EMPLOYMENT: THE LIFE CYCLE OF AN EMPLOYEE FROM HIRE TO TERMINATION

NOT ONLY FOR HUMAN RESOURCES, BUT SUPERVISORS AT ALL LEVELS

Are you prepared to manage your city's most valuable asset? Legally? Effectively?

When: Wednesday, June 20, 2018

Where: City of Centerville Police Training Room, 155 W. Spring Valley Road, Centerville

Time: 8:30-4:30 (*lunch on your own*)

Cost: \$75 for MVRMA, MVCC & CLG Members \$100 for non-members

Speaker: Labor and employment attorney ***Douglas E. Duckett*** has spoken on employment issues facing public employers throughout Ohio and in fourteen other states.

This full-day program will address a range of employment issues ranging from the hiring process, addressing performance issues, discipline, and termination.

Topics to be covered:

- Recruiting and selection -- how can an examination be more than a pen-and-paper test?
- Legal and Effective interviewing.
- Using the probationary period to weed out problem employees.
- Coaching employees to encourage good performance, and correct problems early.
- Having the difficult conversations.
- Effective and defensible discipline in the public sector and unionized environments.
- The pre-disciplinary process.
- Termination -- how to do it, and what not to do.

Please contact Sandy Caudill with any questions. No shows will be invoiced for training, however, substitutions are always welcome.

Please register through the MVRMA website www.mvrma.com or through the link below

[REGISTER](#)